

## Chunking Drill 3

### Common Phrases used in General Business and the Professions

1	rates and taxes	up to the present	out of the question
2	in accordance with	in respect of	by return mail
3	in connection with	in relation to	bear market
4	yours faithfully	yours sincerely	financial report
5	managing director	general manager	company secretary
6	United Nations Assembly	Supreme Court	Security Council
7	World Health Organisation	life insurance policy	in the national interest
8	dividend rate	rate of interest	interest on overdraft
9	state of the market	additional cost	discount for cash
10	ATM cash machine	stock exchange	insurance policy
11	not negotiable	letter of credit	gross profit
12	surf the internet	stocks and shares	submission of tender
13	tax returns	negative equity	rate of depreciation
14	take legal advice	chief executive officer	human resources
15	Prime Minister	honourable member	White Paper
16	Leader of the House	Member of Parliament	party politics
17	Leader of the Opposition	party leaders	at the first reading
18	Chairman of Committee	political party	standing orders
19	circumstantial evidence	Counsel for the Prosecution	will and testament
20	Court of Appeal	my learned friend	deed of settlement
21	binding contract	time is of the essence	critical cash flow
22	incriminating evidence	documentary evidence	circumstantial evidence
23	deed of assignment	power of attorney	Habeas Corpus
24	market globalisation	information age	stock exchange
25	minimising investment risk	derivatives market	futures options

#### Record your time here:

First time ..... seconds  
 Second time ..... seconds  
 Third time ..... seconds  
 Fourth time ..... seconds